



## agriculture, land reform & rural development

Department:  
Agriculture, Land Reform and Rural Development  
REPUBLIC OF SOUTH AFRICA

### **OFFICE OF THE CHIEF REGISTRAR OF DEEDS**

Directorate: Supply Chain and Facilities Management Services

Private Bag X918 Pretoria 0001 Tel: (012) 338 7303 Fax: (012) 338 7277 Web: [www.drdr.gov.za](http://www.drdr.gov.za)

---

## **INVITATION TO BID**

---

### **BID NUMBER AND DESCRIPTION:**

DALRRD (CRD- 15) 2020/21: The Appointment of A Service Provider To Provide Storage Facilities For The Microfilm Rolls For the Deeds Registry Pretoria, Johannesburg and Mpumalanga For The Period Of 24 Months

### **CLOSING DATE AND TIME:**

22 April 2021 @ 11:00

### **COMPULSORY BRIEFING AND SITE INSPECTION SESSIONS**

#### **DATE**

08 April 2021

#### **VENUE**

Department of Agriculture, Land Reform and Rural Development:  
Pretoria Deeds Registry, 6<sup>th</sup> Floor Boardroom, Rentmeester Building  
Corner, Bosman and Pretorius Street, Pretoria, 0001

**NB:** Prospective bidders are required to attend the compulsory briefing sessions stated above. Failure to attend will disqualify bidders' proposal.

### **BID DOCUMENTS OBTAINABLE FROM:**

Bids document obtainable from: 1. Website <http://www.dalrrd.gov.za>. Go to Tenders and select Current Tenders - No cost. 2. E-mail: [buti.matjila@dalrrd.gov.za](mailto:buti.matjila@dalrrd.gov.za) - No cost. Please note that no bid document will be issued physically from Office of the Chief Registry of Deeds.

### **DELIVER BID PROPOSALS TO:**

Department of Agriculture, Land Reform and Rural Development; Pretoria Deeds Registry, Merino Building, Corner Bosman and Pretorius Street, Pretoria 0001. Bid proposals must be deposited into the Tender/ Bid Box situated at the reception of the Department at the physical address mentioned above by not later than the closing date and time indicated above. Bid proposals which are not inside the

Tender/ Bid Box on the closing date and time will not be considered. The Tender/ Bid Box is generally open 24 hours a day and 7 days per week.

**EVALUATION CRITERIA:**

Kindly take a note that this bid will undergo two stages of evaluation which are: functionality and 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2017. For the full evaluation details please download or request a copy of bid document.

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

Contact Person: Buti Matjila  
Tel: (012) 338 7265 / 082 385 4570  
E-mail address: [buti.matjila@dalrrd.gov.za](mailto:buti.matjila@dalrrd.gov.za)

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

Contact Person: Ms. Cindy Mabels  
Tel: (012) 338 7058  
Email: [Cindy.mabels@dalrrd.gov.za](mailto:Cindy.mabels@dalrrd.gov.za)